

Zion Episcopal Church
326 Notch Hill Road, North Branford, CT 06471
(203) 488-7395

Application for Use of Zion Episcopal Church Facilities

Contact Name: _____

Organization: _____

Mailing Address: _____

Email Address: _____ Phone: _____

Event: _____

Room reservation for: ___ parish hall and kitchen ___ parish hall and kitchen with use of stove

For one-time use:

Date: _____ Estimated attendance: _____

Hours (include set-up and clean-up time): *Start:* _____ a.m. / p.m. *End:* _____ a.m. / p.m.

For ongoing use: ___ Weekly ___ Monthly ___ Other

Schedule: _____

In signing below:

- I understand that the church reserves the right to amend this agreement, including but not limited to a parish emergency.
- I have received and I/my organization agree to observe the *Zion Parish Guidelines for Facilities Use*.
- I understand that I/my organization is responsible for and agrees to compensate the church for any loss or damage that occurs while using the facility.

Signed: _____ Date: _____

*Return completed application with deposit and insurance certificate (if applicable) to
Parish Administrator, Zion Episcopal Church, 326 Notch Hill Road, North Branford, CT 06471
* * * * **

Fee: _____

Special Arrangements:

Approved: _____ Date: _____
Parish Administrator/ Vicar / Warden